

**Internal Quality Assurance Cell Meetings
2012-2013**

Date: 05/12/2012

NOTICE

All members of IQAC are hereby informed to attend the meeting held on 12/12/2012 at 5.00 pm in **Hall No. 14**.

AGENDA

- Confirmation of minutes of previous meeting
- To encourage students to participate in cultural and sports activities
- To encourage faculty for orientation and refresher courses to update new techniques in teaching and subject knowledge
- To discuss and analyze the result of winter 2012 university examination
- To disclose the PTR of first cycle

Date: 12/12/2012

MINUTES

The meeting of Internal Quality Assurance Cell was taken place in the presence of IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

- ❖ The cell decided to continue support to the students in the form of financial aid, physical facilities for better performance in sports and cultural activities.
- ❖ The cell adopted the policy to allow faculty members to attend Orientation Programme, Refresher Course on rotation for avoiding inconvenience to teaching learning schedule.
- ❖ The cell expressed deep concern over the results of winter 2012 university examination. The discussion included the measures to be taken to improve condition of weak performers by arranging special lectures and new methods to clear examinations.
- ❖ The chairperson greeted all the members for securing B grade with CGPA 2.46. The coordinator disclosed the PTR and fruitful discussion was taken place on the suggestions included in the report.

There being no other business on hand, the Chairperson adjourned the meeting.

Sd/

IQAC Coordinator

Sd/

IQAC Chairperson

**Internal Quality Assurance Cell Meetings
2012-2013**

Date: 28/01/2013

NOTICE

All members of Internal Quality Assurance Cell (IQAC) are hereby informed to attend the meeting held on **05/02/2013** at 5.30 pm in **Hall No. 14**.

AGENDA

- Confirmation of minutes of previous meeting
- To organize Human Rights Education state level symposia
- To make public awareness on the issue of female feticide.
- To organize public lectures on the social issues.
- To conduct various social activities through NSS.
- To submit major research projects to UGC.
- To submit proposals of seminars/conferences in the subjects like Chemistry, Botany Marathi and Political Science.
- To organize the felicitation programme to motivate students and the staff.
- Any other matter with permission of the chair.

Date: 05/02/2013

MINUTES

The meeting of Internal Quality Assurance Cell was taken place in the presence of the IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

- ❖ As a part of social relation, the cell decided to conduct lectures and awareness programs on the burning topic of female feticide in the state.
- ❖ The cell initiated the role of NSS in various issues and activities for social welfare.
- ❖ The cell decided to organize a state level symposia on the theme entitled '*Human Rights; Present Status and Challenges*'. All necessary assistance will be provided to make it a successful event.
- ❖ The cell reviewed the progress of events like public speech of Prof. Hari Narke and state level symposia organized under Human Rights.
- ❖ The cell appealed the faculty members to propose major research projects to UGC.

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Godavari Shikshan Prasarak Mandal's
**B. Raghunath Arts, Comm. &
Sci. College, Parbhani – 431 401**
(Permanently Affiliated to S.R.T.M. University, Nanded.)
(Listed under 2(f) & 12 (B) of UGC)



गोदावरी शिक्षण प्रसारक मंडळ,
**बी. रघुनाथ कला, वाणिज्य व विज्ञान
महाविद्यालय, परभणी – ४३१ ४०१**
(स्वा.रा.ती.म. विद्यापीठाशी कायम संलग्न)

(NAAC Accredited with 'B' grade)

Internal Quality Assurance Cell

Phone: (02452)232374 Fax# (02452)232374

Website: www.brcpbn.in

Email: brcpbn@gmail.com

Mr. G.S. Kousadikar
IQAC Coordinator

Dr. V.Y. Sonawane
Principal

- ❖ The cell insisted the relevant departments to submit proposals of seminars/conferences in the subjects like Chemistry, Botany Marathi and Political Science.
- ❖ The cell decided to organize the felicitation programme to felicitate students for their academic, cultural and sport performance in the year 2012-13. The cell decided to felicitate the faculty members for achieving their higher qualification, research output and support staff for their remarkable services.

There being no other business on hand, the Chairperson adjourned the meeting.

Sd/

IQAC Coordinator

Sd/

IQAC Chairperson

2013-14

Date: 11/09/2013

NOTICE

All honorable members of internal quality assurance cell are hereby informed to attend the meeting scheduled on 19/09/2013 at 4:00 pm in the Principal's cabin.

AGENDA

- Confirmation minutes of previous meeting
- To submit various proposals to various funding agencies
- To persuade the progress of Dr. Babasaheb Ambedkar Study Centre
- To promote use of ICT to enhance the teaching learning process
- To organise national conference in Chemistry and Botany
- Any other issues with permission of the chair

Date: 19/09/2013

MINUTES

The meeting of Internal Quality Assurance Cell was taken place in the presence of the IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

- ❖ The cell encouraged the faculty to apply for minor/major research projects to UGC.
- ❖ The department of philosophy is assigned to start Dr. Babasaheb Ambedkar Study Centre. The cell promised to provide all necessary help to run the course.
- ❖ The cell decided to promote the faculty to make ample use of ICT to make teaching learning process more effective.
- ❖ The cell discussed the systematic planning of two days national conferences to be organised by the department of Chemistry and Botany.

There being no other business on hand, the Chairperson adjourned the meeting.

Sd/
IQAC Coordinator

Sd/
IQAC Chairperson

2013-14

Date: 24/01/2014

NOTICE

All honorable members of internal quality assurance cell are hereby informed to attend the meeting scheduled on 06/02/2014 at 5:00 pm in the Principal's cabin.

AGENDA

- Confirmation of minutes of previous meetings
- To review the feedback of two national conferences
- To review the syllabus completion
- To analyse students feedback forms regarding staff and curriculum
- To conduct exam oriented workshop
- Any other matter with the permission of the chair

Date: 06/02/2014

MINUTES

- ❖ The cell takes the review and feedback of two national conferences organised by Department of Chemistry and Botany successfully.
- ❖ The cell reviewed the syllabus completion of each subject.
- ❖ The cell analysed all the feedback collected annually from the students. The analysis report is discussed and necessary suggestions were given by members.
- ❖ The cell decided to conduct examination oriented workshop to boost up the result.

There being no other business on hand, the Chairperson adjourned the meeting.

Sd/
IQAC Coordinator

Sd/
IQAC Chairperson

2013-14

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
1.To organise national level seminar/conference	1. Successfully organised of national seminar and conferences at national and state level.
2. To organise lecture series	2. To enhance the performance of students, the lecture series was organised.
3. To develop learner friendly teaching material	3. The teaching faculty made ample use of ICT through use of PPTs.

2014-15

Date: 03/09/2014

NOTICE

The following members of Internal Quality Assurance Cell are hereby informed to attend the meeting scheduled at 5.00 pm on 13/09/2014, Saturday in IQA Cell.

AGENDA

- Confirmation of minutes of previous meeting
- Distribution of workings under IQAC
- AQAR preparation and discussion
- Academic evaluation and monitoring
- Proposals to be submitted to various funding agencies
- To discuss COC sanctioned by UGC
- To organise one day national level conference in Political Science
- To submit proposals of seminar/conference in Economics, Zoology and Chemistry
- To prepare academic and activity calendar of each department
- Any other matter with permission of the chair.

Date: 13/09/2014

MINUTES

The meeting of Internal Quality Assurance Cell was taken place in the presence of the IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

- ❖ IQAC decided to distribute certain aspects of academic and administrative workings among its members as follows.
 1. **Upade G.M.** Feedback Collection and Analysis ,NSS
 2. **Shendge B.P.** Research Activities (Students & Teachers) ,Students' Welfare
 3. **Makne H.D.** Parents Teacher Association, Students Attendance & Regularity, Exam Results and Analysis
 4. **Arshia Madam** Women Development Activities, Grievance Redressal (Girls)
 5. **Deshmukh R.S.** UGC Schemes & Implementations, promotion to ICT use
 6. **Armal B.D.** Statistical Information, Audit, Scholarship
 7. **Kousadikar G.S.** Alumni , Event Reporting And IQAR Preparation

Contd....

(NAAC Accredited with 'B' grade)

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Phone: (02452)232374 Fax# (02452)232374

Website: www.brcpbn.in

Email: brcpbn@gmail.com

Mr. G.S. Kousadikar
IQAC Coordinator

Dr. V.Y. Sonawane
Principal

- ❖ The cell distributed the working of IQAC among its members for timely submission and collection of data.
- ❖ The cell decided to submit the proposal of General Development Assistance to UGC.
- ❖ The cell decided to submit proposals for seminar/conference in subjects like Economics, Zoology, and Chemistry.
- ❖ Academic and Activity Calendar are to be formulated for effective planning and smooth implementation.
- ❖ A special attention is to be paid towards irregular students in the college to improve academic performance and to reduce drop out ratio. A list is to be prepared and students are distributed among teachers to monitor their academic progress and provide all necessary help.
- ❖ The cell discussed COC sanctioned to department of English and Chemistry.
- ❖ The cell discussed and planned one day national level conference entitled 'Anti Nuclear Weapons Movements and Politics' organised by department of political science.

There being no other business on hand, the chairperson adjourned the meeting.

Sd/
IQAC Coordinator

Sd/
IQAC Chairperson

2014-15

Date: 23/03/2015

NOTICE

All members of IQAC are hereby informed to attend the meeting held on **31//3/2015** at **5.00 pm** in **Principal's cabin**.

AGENDA

- Confirmation of minutes of previous meeting.
- To encourage faculty for orientation and refresher courses.
- To organize two days national level conference by Zoology Department
- To discuss prepare AQAR for academic year 2014-15.
- To review syllabus completion and efforts taken by faculty to boost result.
- Action plan for year 2015-16.
- To analyze students' feedback forms regarding staff.
- To discuss about registration of Alumni Association
- To apply for Career Advance Scheme of eligible faculty members.
- To invite API forms through email
- Any other matter with permission of the chair.

Date: 31/03/2015

MINUTES

The meeting of Internal Quality Assurance Cell was taken place in the presence of the IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

- 1) The cell adopted the policy to allow faculty members to attend Orientation Programme, Refresher Course on priority basis without disturbing teaching learning schedule.
- 2) The cell discussed the planning of two days national level conference entitled 'Life Sciences; Major Challenges' by the department of Zoology. All necessary assistance will be provided to make it a successful event.
- 3) The cell discussed the draft of AQAR 2014-15.

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- 4) The cell decided to conduct examination oriented lectures and practice examination to raise the result of students.
- 5) The cell held serious discussion over *Action Plan 2015-2016*. The following issues were discussed at length.
 - a) To run Dr. B. Ambedkar Study Centre in next academic year.
 - b) To organize a State/ National Level seminar on Ambedkar's Thoughts.
 - c) To enforce Career Oriented Scheme in English and Chemistry.
 - d) To propose for State/ National Level seminar/conference in subjects like History, Economics, Sociology English and Psychology.
 - e) To propose for State/ National Level seminar by IQAC.
- 6) The cell scrutinized the feedback on teaching staff and campus received from the stakeholders of the institute. The conclusion will be conveyed to the relevant teacher orally to improve his/her performance.
- 7) The cell stressed on the registration of alumni association. The chairperson gave guidelines to the members on the process of registration.
- 8) The list of eligible teaching faculty members was informed to the parent university and Joint Director, Nanded for further procedure under Career Advancement Scheme.
- 9) API formats were mailed to all staff to evaluate their academic performance in academic year 2014-15.

There being no other business on hand, the chairperson adjourned the meeting.

Sd/

IQAC Coordinator

Sd/

IQAC Chairperson

2014-15

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.To organise national level seminar/conference	1. Successfully organised of two national seminar /conferences at national level.
2. To organise lecture series	2. To enhance the performance of students, the lecture series was organised.
3. To develop learner friendly teaching material	3. The teaching faculty made ample use of ICT through use of PPTs.

2015-16

Date: 30/09/2015

NOTICE

All the members of internal quality assurance cell are informed to attend the meeting held on **10/10/2015** at **5.00 pm** in the **Principal's cabin**.

AGENDA

- Confirmation of minutes of previous meeting.
- Registration of Alumni Association
- ISO 9001 certification of the college
- To organise two days national level conference by ICHR
- To encourage faculty for research
- Examination oriented workshops
- Any other matter with permission of the chair

Date: 10/10/2015

MINUTES

The meeting of Internal Quality Assurance Cell was taken place in the presence of IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

- 1) The Chairman insisted the need of registration of alumni association which was already in existence and used to respond timely whenever needed. The cell decided to work on registration of the association.
- 2) The cell unanimously decided to go through ISO certification process to ensure quality benchmark for the institute,
- 3) The cell planned to organise two days national level conference entitled '*Feminist Historiography and Changing Trends*' sponsored by ICHR, New Delhi and conducted by Department of History.
- 4) The Cell stressed to pursue those faculty members who did not apply for research projects yet.
- 5) The filtered water facility for science faculty will be made available at earliest.

There being no other business on hand, the Chairperson adjourned the meeting.

Sd/
IQAC Coordinator

Sd/
IQAC Chairperson

2015-16

Date: 18/02/2016

NOTICE

All the members of *Internal Quality Assurance Cell* are informed to assemble for the meeting held on **22/02/2016** at 3.00 pm in the **Principal's cabin**.

AGENDA

- Confirmation of minutes of previous meeting
- Self financing courses
- Seminar proposals
- Feedback and API forms
- Continuous evaluation programme for students
- To discuss the provision of vending machine
- Any other matter with permission of the chair

Date: 22/02/2015

MINUTES

The meeting of Internal Quality Assurance Cell was taken place in the presence of the following members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

- 1) The cell gave a thought to self financing course like Beauty Parlor Certificate Course in the next coming semester on the basis of students' demand.
- 2) The seminar proposals in subjects like History, Psychology are to be submitted to different funding agencies.
- 3) API forms will be collected through email as well as in hard copies. The relevant teacher will be issued a certificate denoting API score verified by the cell.
- 4) The cell analyzed and discussed at length the result of previous semester and decided to undertake continuous evaluation in the form of one unit test and one preliminary or practice exam per semester.

Contd....

- 5) The Chairman raised the issue of training laboratory assistants and attendants at local colleges to provide them practical experience and additional knowledge.
- 6) The cell decided to purchase vending machine for girls to tackle sensitive and essential issue suggested by women development cell of the college. The ladies common room will be made available for girls in the college on priority basis.
There being no other business on hand, the Chairperson adjourned the meeting.

Sd/

IQAC Coordinator

Sd/

IQAC Chairperson

2015-16

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To invite visiting / guest faculty	1. a few departments invited visiting/ guest lectures
2. To participate in international conference	2. one faculty member participated in international conference held at Tashkent
3. To motivate faculties for minor and major research projects	3. Minor and Major research proposals are submitted to UGC
4. To conduct departmental activities	4. few departments published wallpapers dedicated to subject relevant topics on regular basis
5. To publish annual bulleting	5. Annual Bulletin aiming at the burning topic is published

Internal Quality Assurance Cell

2016-17

Date: 02/08/2016

NOTICE

All the members of *Internal Quality Assurance Cell* are informed to assemble for the meeting held on **Dt.06/08/2016** at **5.00 pm** in IQA Cell.

AGENDA

- To obtain feedback analysis
- To discuss AQAR for academic year 2015-2016
- To plan cultural and social activities and their organisation
- To discuss academic audit of the college
- To apply for best quality award from urban area to the parent University
- To discuss organisation of one-day workshop for teaching and non-teaching staff by IQAC
- To discuss and plan ICHR seminar on 02-03 October 2016
- To implement mentor and mentee system
- To stress on ample use of ICT
- To discuss allocation of student projects
- To visit Deogiri College, Aurangabad for preparation of accreditation

Date: 06/08/2016

MINUTES

The meeting of *Internal Quality Assurance Cell* was taken place in the presence of IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

- ❖ The coordinator confirmed the minutes of last meeting in the presence of honorable members of IQAC.
- ❖ It is decided to collect Students' feedback and analyse it. All necessary actions should be taken on suggestions, demands of the stakeholders.

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- ❖ IQAC has to prepare annual report for academic year 2015-2016 to NAAC office.
- ❖ It is decided to face academic audit of the college conducted by the parent University. IQAC will provide all necessary information and documentation to the entire staff.
- ❖ The college will apply for the best quality award from urban area appealed by the parent University.
- ❖ The college will organise cultural and social activities at the institutional level.
- ❖ All necessary help and Constitution of various committees will be provided for smooth conduct of ICHR sponsored seminar jointly organised by Department of history and philosophy.
- ❖ To track students' academic progress, mentor-mentee system will be introduced. Some students will be allocated to each teacher by keeping in view the ratio.
- ❖ Short-term projects will be assigned to students to inculcate their talent and research oriented attitude amongst them.
- ❖ IQAC team decided to visit Deogiri College, Aurangabad recently accredited with A grade and highest CGPA in the region to understand the working of documentation and other initiatives taken by IQAC.

There being no other business on hand, the Chairperson adjourned the meeting.

Sd/

IQAC Coordinator

Sd/

IQAC Chairperson

Internal Quality Assurance Cell

2016-17

Date: 12/11/2016

NOTICE

All the members of *Internal Quality Assurance Cell* are informed to assemble for the meeting held on **19/11/2016 at 5.00 pm** in IQA Cell.

AGENDA

- To review of the visit given by IQAC team to Deogiri college, Aurangabad
- To discuss MoUs with depot manager, State transport, Parbhani, Rotary club, V. Nike M.A. University, Parbhani.
- To discuss formats required for academic audit
- To discuss academic planning of second term
- To discuss student centric activities to be organised by various departments of the college
- To construct public toilets through NSS

Date: 19/11/2016

MINUTES

The meeting of Internal Quality Assurance Cell was taken place in the presence of the IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

- 1) The coordinator confirmed the minutes of last meeting in the presence of honorable members of IQAC.
- 2) IQAC coordinator along with his team explained their observation during visit to daily college, Aurangabad. A detailed discussion took place to pacify curies raised by other members.
- 3) Principal introduced new MoUs in their raw formats with depot manager, State transport, Parbhani, Rotary Club, V. Nike M.A. University, Parbhani. Suggestions given by other members in case of terms and conditions of these MoUs were incorporated and accepted.

Contd....

Internal Quality Assurance Cell

Phone: (02452)232374 Fax# (02452)232374

Website: www.brcpbn.in

Email: brcpbn@gmail.com

Dr. G.S. Kousadikar
IQAC Coordinator

Dr. V.Y. Sonawane
Principal

- 4) The review of academic audit process was discussed in details. IQAC provided all necessary formats, tabular charts and relevant information to the staff for smooth conduct of this process.
- 5) The Cell pondered over student activities which can be organised in forthcoming second semester of this academic year. Every department is supposed to run at least two student centric activities per semester.
- 6) NSS undertakes a social activity of constructing public toilets contributed by the entire staff and students at adopted village, Panhera.

There being no other business on hand, the Chairperson adjourned the meeting.

Sd/
IQAC Coordinator

Sd/
IQAC Chairperson

Internal Quality Assurance Cell

2016-17

Date: 06/02/2017

NOTICE

All the members of *Internal Quality Assurance Cell* are informed to assemble for the meeting held on **15/2/2017 at 5.00 pm** in IQA Cell.

AGENDA

- To finalise appointments of IQAC team for the second cycle
- To discuss constitution of various committees required for second cycle
- To conduct lecture series by Alumina
- To participate and contribute in the project '*Humanity Wall*'
- To discuss new MoUs
- Reporting on NAAC awareness camp organised by the parent university
- To organise exam oriented workshops for first year students

Date: 15/02/2017

MINUTES

The meeting of Internal Quality Assurance Cell was taken place in the presence of the IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

- 1) The coordinator confirmed the minutes of last meeting in the presence of honorable members of IQAC.
- 2) The cell discussed the Constitution of various committees required for second cycle accreditation and assessment. IQAC members expressed their opinions as well as suggestions in formulating these committees.
- 3) As non-financial contribution of Alumina, a lecture series will be organised by former students in different fields. Such students will be invited.
- 4) To refund for social debt, the staff will be appealed to contribute in the forms of old clothes in the project '*Humanity Wall*' in the town.
- 5) The cell discussed MoUs with Parbhani Municipal Council, DSM College, Shivaji College, Parbhani.

Contd....

- 6) The participant members of IQAC discussed various aspects of NAAC process.
- 7) The cell planned to organised exam oriented workshop to boost the academic result of first year students of the college.

There being no other business on hand, the Chairperson adjourned the meeting.

There being no other business on hand, the Chairperson adjourned the meeting.

Sd/

IQAC Coordinator

Sd/

IQAC Chairperson

2016-17

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To renovate the laboratory of Chemistry	1. The laboratory of Chemistry is renovated.
2.To encourage students to participate with innovative ideas in research festival	2. Students team from Arts and Science faculty participated in research festival with innovative ideas and creative presentation.
3. To organise more numbers of lectures by visiting / guest faculty	3.Number of guest lectures were delivered in different subjects
4. To organise at least two departmental activities by each department.	4. As per plan almost all departments actively undertook activities like seminars, wallmagzine publication, research festival participation and celebration of birth anniversaries of various social reformers, political leaders etc.

Internal Quality Assurance Cell

2017-18

Date: 10/08/2017

NOTICE

All the members of *Internal Quality Assurance Cell* are informed to assemble for the meeting held on **19/08/2017 at 3.00 pm** in IQA Cell.

AGENDA

- To distribute API certificate
- To discuss AQAR 2016-2017
- To discuss reaccreditation process
- To review internal assessment and continuous assessment
- To organise various social, cultural, gender sensitizing activities
- To organise National Energy Conservation Day, Kranti Din
- To organise alumni meet and parent teacher meet
- Any other issue with the permission of Chairman

Date: 19/08/2017

MINUTES

The meeting of Internal Quality Assurance Cell was taken place in the presence of the IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

- ❖ The cell issued API certificates based on the API forms submitted by the faculty members to the cell.
- ❖ The cell discussed AQAR 2016-2017 before submission to NAAC.
- ❖ The cell discussed new format and manual made available by NAAC office. The process of online submission was discussed in details. The institution decided to face second cycle of NAAC at earliest.
- ❖ The cell reviewed internal assessment and continuous assessment process. The cell also focused on the skill based programme introduced by the parent university.
- ❖ The student centric activities like blood donation, dental check up etc. are to be organised in the present semester.
- ❖ To make students aware of energy crisis, the cell proposed to organise National Energy Conservation Day. Kranti Din was enthusiastically celebrated to cherish the memoirs of golden history of Indian independence struggle.
- ❖ The cell plans to organise alumni meet and parent teacher meet.

There being no other business on hand, the Chairperson adjourned the meeting.

Sd/
IQAC Coordinator

Sd/
IQAC Chairperson

Internal Quality Assurance Cell

2017-18

Date: 06/10/2017

NOTICE

All the members of *Internal Quality Assurance Cell* are informed to assemble for the meeting held on **14/10/2017 at 5.00 pm** in IQA Cell.

AGENDA

- To distribute functioning of various committees for reaccreditation process.
- To discuss each criterion in detail
- To arrange separate meeting with all criterions members
- To call the staff for preparation of accreditation process
- To arrange at least two special lectures on IPR
- Any other issue with the permission of Chairman

Date: 14/10/2017

MINUTES

The meeting of Internal Quality Assurance Cell was taken place in the presence of the IQAC members. As per agenda, the following decisions were taken unanimously after discussing concern issues.

- ❖ The cell discussed the constitution of various committees required for assessment and accreditation. IQAC members expressed their opinions and suggestions in formulating these committees.
- ❖ The cell discussed the changes in new format and probable hurdles in facing qualitative and quantitative metrics.
- ❖ The cell planned a series of meetings to discuss and to find out solutions over issues raised by each criterion members.
- ❖ The staff is asked to resume their work even during Diwali vacation to speed up the documentation process for earliest submission of IQA and SSR.
- ❖ The cell decided to invite two resource persons to shed light on issues like intellectual property rights and patent.

There being no other business on hand, the Chairperson adjourned the meeting.

Sd/
IQAC Coordinator

Sd/
IQAC Chairperson